

The Art of Evaluation

As the Evaluator, list constructive comments under the appropriate headings. Emphasise the strong and weak points. Stress the outstanding qualities, avoid whitewashing, be specific and supportive in pointing out the presenters weaknesses.

As I saw you...

Approach, position, personal appearance, facial expression, gestures, distracting mannerisms.

As I heard you...

MATERIAL: Content, introduction, body conclusion, language/grammar.

VOICE: Vocal Variety (volume, rate, pitch), Annunciation (clear), Forceful, Enthusiastic, Sincere.

As I reacted to you...

A. What was the purpose, B. was purpose achieved, C. was it interesting.

Speaker Evaluation Formula

[+] Commend	[-] Recommend (Point for improvement)